

**Minutes from the
Almira Township Planning Commission Meeting**

April 1, 2025

6:00 p.m.

Call to Order: Chairperson Ratajczak called the meeting to order at 6:02 p.m. at the Almira Townhall in the Village of Lake Ann.

Members Present: Ryan Ratajczak, Shannon Jordan, Lori Florip, Duane Newman, Kurt Swartz, Melisa Martin. Vince Edwards was excused.

Additions/Deletions to Agenda: None

Approval of Agenda: *Motion by Swartz*, supported by Jordan, to approve the agenda as presented. All ayes, no nays, Edwards excused, motion passed.

Approval of Minutes: *Motion by Jordan*, supported by Swartz, to approve the meeting minutes of March 4, 2025, as presented. All ayes, no nays, Edwards excused, motion passed.

Brief Public Comment: None

Zoning Administrator: Z/A Preston presented her reports with discussion and questions being asked.

Township Board Representative: Township Board member Florip stated the Township Board had adopted the General Appropriations Act and Board meeting dates for fiscal year 2025/2026.

Zoning Board of Appeals Representative: No ZBA meetings have been held.

Intergovernmental Representative: Vince Edwards, Lake Ann Village Council member, was excused from this meeting.

Conflict(s) of Interest: None

Guests: None

Old Business:

- A. Special Events Ordinance Amendment – Review:** Nothing new to add or discuss, hopefully public hearing in June.
- B. Cottage Industry Ordinance – Discussion:** ZA Preston got feed back from the Attorney and PC discussion took place. Hopefully a public hearing can be scheduled in June.

New Business:

- A. Homestead Master Plan – Review:** Ratajczak stated that Commissioners should look this over.
- B. Campground Proposal – Review:** Discussion took place with the first issue being that it could not be on a private road, it needs to be on a public road. Section 8.03.B was reviewed and discussed. Some items in the presented business plan fall outside of “campground” in the Zoning Ordinance. PC not sure it should be allowed in R1 or R2

districts, better suited for F/R, Ag, or Commercial districts. ZO needs some clarification and ZA Preston will work on updating ZO language.

Extended Public Comment: None

Commissioner Comments: None

Chair Comments: "Thanks for coming".

Adjourn: Chairperson Ratajczak adjourned the meeting at 7:07 p.m.

Mary Dort, Recording Secretary