

# Almira Township

## Regular Board Meeting Minutes

May 12, 2025

I. Treasurer Rineer called the meeting to order at 6 pm at the Almira Township Hall 19639 Maple Street, Lake Ann

### II. Pledge to the Flag Recited

### III. Roll Call

*Present: Tammy Clous, Mandy Gray Rineer, Matt Therrien, Lori Florip. Mark Roper was excused.*

IV. **Additions/Deletions to Meeting Agenda:** Under New Business add: to Item B. the words "and Surplus"

V. **Approval of Meeting Agenda:** *Motion by Therrien*, supported by Rineer, to approve the meeting agenda as amended. All ayes, no nays, Roper excused, motion passed.

VI. **Approval of Consent Agenda:** *Motion by Therrien*, supported by Clous, to approve the consent agenda as presented. All ayes, no nays, Roper excused, motion passed.

VII. **Treasurer's Report:** Treasurer Rineer provided a financial report for the end of April 2025.

### IX. County Commissioners:

Commissioner Art Jeannot was not in attendance but had furnished a written report. It was noted that Almira Township is NOT purchasing a ladder truck as reported in another correspondence from Art.

X. **Dept. Heads:** Tom Vinette, Recreational Resources Committee Chairperson, was not in attendance so there was not a report. Chief Drury was not in attendance but had furnished a written report. Clous read the calls and statistics part of his report.

XI. **Guests:** Jim Bowers, Benzie County Road Commission Vice Chair, stated that road striping is being done as weather permits, road brining will be starting next week also as weather permits, County Commissioners have approved a special election for November 2025 for the bond proposal for the new building and that the County Commissioners are exploring other options for this bond proposal in regards to the number of years.

VIII. **Brief Public Input:** Rick Kurtz, from Pinewood's Home Owners Association, stated that he had discussed a possible well put in for the fire department as a water supply for the East side of the Township. Maybe other HOAs would be willing to help with this and looking for other partners also.

### XII. Old Business:

A. **ARPA Projects:** The two new bathrooms are being worked on for completion.

B. **Ransom Lake Bridge:** Therrien reported that he has been in contact with Jennifer from SEEDS and more information about bridge and boardwalk will be coming.

C. **Door Locks:** Roper had contacted references as requested at last month's meeting with discussion taking place. *Motion by Clous*, supported by Therrien, to accept the proposal

from Mardex, Inc. for Electronic Door Lock system. Roll call vote was as follows: Clous, aye; Florip, aye; Rineer, aye; Therrien, aye; Roper excused; all ayes, no nays, motion passed.

- D. Tree Damaged by Storm:** Roper talked with John from Lake Ann Grocery about the tree damage by a recent storm. Lake Ann Grocery is willing to split the cost since the tree is on their property but part of it came down on the Township Library building. *Motion by* Rineer, supported by Florip, to split the cost of the damaged tree removal with Lake Ann Grocery. Roll call vote was as follows: Florip, aye; Therrien, aye; Rineer, aye; Clous, aye; Roper excused; all ayes, no nays, motion passed.
- E. Opt Out of a Designated Assessor Agreement:** Roper talked with Equalization Director at the County as requested from last month's meeting. Discussion took place. *Motion by* Therrien, supported by Rineer, to Opt Out of a Designated Assessor and to have Roper sign. All ayes, no nays, Roper excused, motion passed.
- F. Debris Management Plan:** Roper and Drury met with Emergency Manager Rebecca Hubers regarding the Benzie County Debris Management Plan as requested at last meeting. Roper and Drury agreed to put together a "mini" debris management plan for Almira Township.

### **XIII. New Business:**

- A. Fire and EMS Purchase Request:** Chief Drury requested approval for computer/computer equipment, hose/nozzles/adaptors, and two (2) sets of Fire Gear as were discussed during budget meetings. *Motion by* Rineer, supported by Clous, to approve the purchase of computer/computer equipment, hose/nozzles/adaptors, and two (2) sets of Fire Gear as requested. Roll call vote was as follows: Clous, aye; Therrien, aye; Florip, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed. Chief Drury also requested permission to apply for the 2% grant for a Lifepak 35 monitor, with 50% match coming from a local donation and 50% coming from the Grant, along with the Supervisor or his designee to sign the grant request. Discussion took place. *Motion by* Clous, supported by Rineer, to approve Chief Drury applying for the 2% Grant for a Lifepak 35 monitor, to allow the Deputy Supervisor, Mary Dort to sign the grant request, and that 50% match would come from a local donation and 50% would come from the grant. Roll call vote was as follows: Florip, aye; Therrien, aye; Rineer, aye; Clous, aye; Roper excused, all ayes, no nays, motion passed.
- B. Maintenance Purchase Request and Surplus:** Discussion took place. *Motion by* Therrien, supported by Florip, to purchase two (2) leaf blowers but to not declare the current leaf blower surplus at this time. Roll call vote was as follows: Clous, aye; Therrien, aye; Rineer, aye; Florip, aye; Roper excused. All ayes, no nays, motion passed.
- C. Assessor Field Work Help Request:** Assessor Alpers requested that Amber Pomper and Alta Alpers be added to the Township employee roster to assist her with field work as an on-call/back-up basis as needed. *Motion by* Rineer, supported by Clous, to approve Amber Pomper and Alta Alpers as on-call/back-up employees for the Assessor. All ayes, no nays, Roper excused, motion passed.

**D. Shrub/Berm Purchases:** Clous presented all five quotes provided with discussion taking place. *Motion by* Clous, supported by Rineer, to purchase fifty (50) #3 Green Velvet Boxwood shrubs from Wild Juniper Nursery. Roll call vote was as follows: Therrien, aye; Clous, aye; Florip, aye; Rineer, aye; Roper excused. All ayes, no nays, motion passed.

**E. Bank Security Options:** Chase Pasicznyk, Honor Bank Lake Ann Branch Manager, explained the situation and options. Discussion took place. *Motion by* Rineer, supported by Clous, to enroll in Positive Pay with Honor Bank. All ayes, no nays, Roper excused, motion passed.

**XIV. Extended Public Input:** Laurie Madison stated that she liked the new website but that when looking for upcoming meetings, it was showing that the meetings had already been held. Clous will get with the website creator to have this checked out and corrected. Rick Drewyour asked how the Mother's Day Breakfast went.

**XV. Board Comments:** Therrien stated that the "Insiders, Tom Petty Tribute Band" would be the head liner for Music in the Park to be held on Saturday, August 23<sup>rd</sup> from 4 to 10 pm at the Township Park on Ole White Drive. Florip stated that the Lake Ann 5K is to be held on Thursday, June 19<sup>th</sup>.

**XVI. Adjourn:** Treasurer adjourned the meeting at 6:38 p.m.