

# Almira Township

## Regular Board Meeting Minutes

December 9, 2024

I. Supervisor Roper called the meeting to order at 6 pm at the Almira Township Hall 19639 Maple Street, Lake Ann

### II. Pledge to the Flag Recited

### III. Roll Call

*Present: Tammy Clous, Mandy Gray Rineer, Mark Roper, Matt Therrien. Florip excused*

### IV. Additions/Deletions to Meeting Agenda: None

V. **Approval of Meeting Agenda:** *Motion by Clous, supported by Therrien, to approve the meeting agenda as presented. All ayes, no nays, Florip excused, motion passed.*

### VI. Approval of Consent Agenda:

*Motion by Therrien, supported by Rineer, to approve the consent agenda as presented. All ayes, no nays, Florip excused, motion passed.*

VII. **Treasurer's Report:** Treasurer Rineer provided a financial report for the end of November 2024. Winter tax payments are coming in.

### IX. County Commissioners:

Commissioner Art Jeannot had provided a written report and asked if any questions. Art suggested that Almira Township might want to have some presentations regarding the housing issues in Benzie County.

### X. Dept. Heads:

No report from the Recreational Resources Committee.

Chief Drury reported that for the month of November the Department responded to a total of 25 incidents. He also reported on vehicle/equipment; emergency planning; grants; community outreach; and personnel.

### XI. Guests: None

### VIII. Brief Public Input: None

### XII. Old Business:

A. **ARPA Projects:** The revenue/expenditure report for the ARPA funds was reviewed. A special meeting will need to be scheduled to get contracts in place by the end of the month.

B. **Social Security and Pension:** Clous will be reaching out to the employees that have not returned their information choice regarding social security. Carrie from the pension program will be at the township office on Monday, December 16<sup>th</sup> at 1 p.m. to talk with employees and help them get their pension accounts set up if needed.

C. **Recreational Plan:** Proposal from SRP Design Studio was reviewed and discussed. *Motion by Clous, supported by Rineer, to hire SRP Design Studio to update the Recreation Plan not to exceed \$5,000.00. Roll call vote was as follows: Clous, aye; Therrien, aye; Rineer, aye; Roper, aye; Florip excused; all ayes, no nays, motion passed.*

- D. Ransom Lake Grant:** Roper reported that grant announcements should be coming between December 9<sup>th</sup> and the 19<sup>th</sup>.
- E. Review Purchase Policy:** Updated purchase policy was reviewed with discussion taking place. *Motion by* Roper, supported by Rineer, to approve the purchase policy updates as presented. All ayes, no nays, Florip excused, motion passed.
- F. Zoning Requests:** ZA Preston would like the Board to update the fee schedule to include additional fees for Application for Uses Subject to Special Approval regarding Cottage Industries. Discussion took place. *Motion by* Clouse, supported by Rineer, to approve the updated fee schedule as presented regarding Cottage Industries. Roll call vote was as follows: Rineer, aye; Clous, aye; Therrien, aye; Roper, aye; Florip excused; all ayes, no nays, motion passed.
- G. Fire and EMS Personnel:** *Motion by* Rineer, supported by Clous, to remove Ryan Dumond from the Fire & EMS Roster. All ayes, no nays, Florip excused, motion passed. *Motion by* Rineer, supported by Clous, to add Mike Sutherland to the Fire & EMS Roster. All ayes, no nays, Florip excused, motion passed.

### **XIII. New Business**

- A. Cleaning Proposal:** Cleaning proposal from Sleeping Bear Cleaning Care, LLC was reviewed and discussed. *Motion by* Rineer, supported by Clous, to accept the quote from Sleeping Bear Cleaning Care with amendments to be discussed. Roll call vote was as follows, Therrien, aye; Clous, aye; Rineer; aye; Roper, aye; Florip, excused; all ayes, no nays, motion passed.
- B. Poverty Resolution:** Therrien read Almira Township Resolution for Poverty Exemption Number 12-2024 #1. *Motion by* Rineer, supported by Clous, to adopt Almira Township Resolution for Poverty Exemption Number 12-2024 #1 as presented. Roll call vote was as follows: Clous, aye; Rineer, aye; Therrien, aye; Roper, aye; Florip, excused; all ayes, no nays, motion passed.
- C. Committee Appointments:** *Motion by* Rineer, supported by Therrien, to re-appoint Tom Vinette to the Recreational Resources Committee. All ayes, no nays, Florip excused, motion passed. *Motion by* Clous, supported by Rineer, to re-appoint Ryan Ratajczak and Duane Newman to the Planning Commission. All ayes, no nays, Florip excused, motion passed. *Motion by* Rineer, supported by Therrien, to re-appoint C J Sierzputowski, Rick Drewyour and Barb Hood as Board of Review members, and to re-appoint Derek Smith as the Board of Review alternate. All ayes, no nays, Florip excused, motion passed.

**XIV. Extended Public Input:** Bill Haggard appreciated the Board adopting the Poverty Resolution to help community members that might need it.

**XV. Board Comments:** Therrien wished everyone a Merry Christmas and stated that the Village looked very festive. Rineer agreed with Therrien. Roper thanked the consistent crew for attending every month. Also wished all a Merry Christmas and Happy New Year.

**XVI. Adjourn:** Supervisor adjourned the meeting at 6:52 p.m.